



*providing help, creating hope, serving all*

Administrative Offices

1819 Gull Road  
Kalamazoo MI 49048  
p: 269.381.9800  
f: 269.381.2932  
[ccdok.org](http://ccdok.org)

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## EMPLOYMENT NOTICE

May 31, 2016

### PLEASE POST

**POSITION TITLE:** Positive Youth Development Worker – Summer Break (June – September)

**POSITION DESCRIPTION:** To assist the Community Outreach Supervisor to assess, plan and implement special services for youth during summer break. To represent Catholic Charities and Ark Services for Youth in the community settings and provide direct care services to youth in a community setting. To promote the mission of Catholic Charities Diocese of Kalamazoo.

**MINIMUM REQUIREMENTS:** High School Diploma/College course work in Social Work or related field preferred. Previous experience preferred. Must have reliable transportation and possess a valid Michigan driver's license with less than 6 points.

**HOURS:** Up to 40 hours/week

**SALARY:** \$11.00/hour

**TO APPLY:** Send cover letter and resume to:

Vicki Matunas, Administrative Assistant  
Catholic Charities Diocese of Kalamazoo  
1819 Gull Road  
Kalamazoo, MI 49048  
[vickimatunas@ccdok.org](mailto:vickimatunas@ccdok.org)

or visit our website  
[www.ccdok.org](http://www.ccdok.org)

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